

## EAST HERTS COUNCIL

### OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS

2014

### OFFICER DECISION WRITTEN RECORD

Reference:	OD/(to be added by Democratic Services)
Subject Matter:	Revised East Herts Council Emergency Plan
Date of Decision:	29 <sup>th</sup> August 2024
Exempt/Confidential information (Yes/No):	The emergency plan is an internal document which contains sensitive information about how the council and key partners, such as the police, will handle major incidents. Thus, the information is exempt under Schedule 12A, Local Government Act 1972 on the grounds that it is ' <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> '.
If Exempt/Confidential – reason why:	n/a

Reference:	OD/(to be added by Democratic Services)
Name of Officer taking decision under delegated authority:	Jonathan Geall, Head of Housing and Health
Source of delegated authority (constitution/express delegation/etc):	Paragraph 10.16.25 of the council's Constitution delegates authority to the Head of Housing and Health ' <i>To be responsible for emergency planning matters</i> '.
Exercise of delegated authority approved by: <i>(if different from Officer taking decision)</i>	n/a
Decision:	Approval of a fully revised Emergency Plan for East Herts Council.
Reason(s) for Decision:	It is imperative that the council regularly reviews its policies and procedures relating to emergency planning as is required by the Civil Contingencies Act 2004 and associated guidance.
Details of alternative options, if any considered and rejected:	Retain the existing version of the emergency plan. NOT RECOMMENDED because this would not include more recent changes in the arrangements of the council and its key partners, notably the Resilience Team at

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	Hertfordshire County Council and the police.
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	Jonathan Geall, Head of Housing and Health
Name(s) of any Member who has removed himself/herself from contributing to this decision because of a conflict of interest:	n/a
Signature of Decision Maker (where decision is taken in consultation with a Member):	REDACTED
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	n/a as this is matter delegated to an officer

**SIGNATURES TO BE REDACTED**